

UTAH BEEF COUNCIL REIMBURSEMENT GUIDELINES AND FORM

In response to the lack of accurate information many students have about beef, the Utah Beef Council has compiled a Beef Unit and Lab Plan. This unit is unique in that it is designed so each group of students will perform different activities and then share what they have learned with the rest of the class. This method of design increases the flexibility of the lab plan for different classroom needs, it increases the amount of learning that can occur in one class period and also reduces the amount of money that will need to be spent on any one cut of beef.

We recognize that the most expensive part of conducting these labs would be the purchasing of beef. **To help mitigate this cost, the beef council is willing to reimburse teachers up to \$60/year for the purchase of beef when using the lab plan.** We know that funds are limited and that many teachers pay for supplies out of their own pockets.

Complete the following steps to receive your reimbursement:

- *Complete the attached reimbursement form.*
- *Include grocery store sales receipt (original or CLEAR copy) with the name of the store, date of purchase, and price of meat circled.*
- *Send the reimbursement form and copy of receipt to:*
UTAH BEEF COUNCIL
150 S 600 E #10-B
SLC UT 84102
- *Reimbursement application must be sent within TWO MONTHS of the date that appears on the grocery store receipt.*

We welcome any comments or suggestions to help improve the lab plan.

If you have any questions please contact the Utah Beef Council at 801/355-0063 or email us at info@utahbeef.org.

REIMBURSEMENT FORM

Name: _____ School: _____

Please send reimbursement check to the address below:

Name/School	Street/PO Box	City	Zip
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Make check payable to: _____ Phone # of contact person: _____

How many class periods was the Beef Unit/Lab Plan used in? _____

Please complete the following information for each class the Beef Unit/Lab Plan was used in.

Name of Class	Labs Used <i>(out of the ten)</i>	# of Students	Student Reaction <i>(circle one)</i>
1.			Poor Fair Good Excellent
2.			Poor Fair Good Excellent
3.			Poor Fair Good Excellent
4.			Poor Fair Good Excellent
5.			Poor Fair Good Excellent
6.			Poor Fair Good Excellent
7.			Poor Fair Good Excellent

What **total** amount did you spend on meat for this lab? For all classes combined? \$ _____

Greatest strength of the lab plan: _____

Any additional comments, questions or suggestions: _____
